

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email patricia.pipe@stgermansparishcouncil.gov.uk

Clerk: Emily Young Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk

Website – www.stgermansparishcouncil.gov.uk

Minutes of the virtual Parish Council meeting held on 24 August 2020 at 6.00pm

Present

Tideford Ward: Cllr A Hodge and Cllr L Gomersall
Polbathic Ward: Cllr S Barnes and Cllr R Elliott
St Germans Ward: Cllr G Mackeen, Cllr N Witton and Cllr B Skelton
Bethany Ward: Cllr P Pipe
Cornwall Council Cllr J Foot

1. Declarations of Interests and Requests for Dispensations *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*

1.1 To receive declarations of interest from Councillors on items on the agenda

1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

1.3 To grant any requests for dispensations as appropriate

Cllr Witton declared an interest in item 5.13.

Public Participation for a maximum of 15 minutes in total *(for the public to comment on the items below)*

There were no members of the public present at this point in the meeting.

2. Apologies for absence (members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted).

Apologies received from Cllr Chilton who is unwell. Accepted by all.

3. Approval of Minutes of Meeting held on Monday 20 July 2020 (to approve the minutes as a correct record) (See Appendix 1).

It was proposed by Cllr Hodge and seconded by Cllr Barnes that the minutes be approved.

All were in favour. The minutes to be signed by Cllr Pipe.

4. Councillor Reports

4.1 Cornwall Councillor Foot – report on all relevant matters

Cllr Foot confirmed that Cornwall Council are still operating by virtual meetings. This will continue until the end of 2020 or possibly longer. Some councillors are not happy with this arrangement, so a 'hybrid' solution has been requested.

Cllr Foot has been selected as the Cornwall Councillor for Liskeard South and Dobwalls division, which means from May 2021 he will not be working for St Germans division. A local resident has contacted to ask about speeding vehicles down Church Road (from Tideford Cross) and installing a speed monitoring device. Highways replied to say we don't see any benefit in arranging for the speed monitoring device to be deployed here. However, if the Parish Council considers there to be a safety issue here and wishes to prioritise any additional traffic calming measures then they will have to nominate when future funding streams become available.

6.08pm Cllr Skelton joined the meeting.

5. Planning Applications (please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)

5.1 The following applications have been received by Cornwall Council:

5.1.1 PA20/06066 - Works to trees in a Conservation Area, namely fell one Sycamore (T1) and one Buddleia (T2) **Location** Land Rear Of Ardmore Quarry Lane St Germans Cornwall PL12 5LG – *For information purposes only*. Noted.

5.1.2 PA20/05675 - Listed Building Consent for replacement of rainwater goods to 1-4 Police Houses; removal and replacement of lime plaster; removal of the cast iron soil vent pipe to the rear wall of 2 Police Houses and replacement with a new an internal air admittance valve soil vent pipe arrangement; replacement of existing storage heaters with new thermostatic electric radiators with additional positions; repair to external exposed roof timbers; repairs to roof coverings and chimneys. **Location** Police House St Germans Cornwall PL12 5LQ.

It was proposed by Cllr Elliott to support this application. Seconded by Cllr Witton. All in favour

Cllr Witton left the meeting.

5.1.3 PA20/05237 - A conservatory of 2.5m x 5.5m to the rear of the annexe of the property. **Location** Penlan St Germans Saltash Cornwall

It was proposed by Cllr Skelton to support this application. Seconded by Cllr Mackeen. All in favour.

Cllr Witton returned to the meeting.

5.2 Planning Applications received after publication of this agenda

None received.

6. Finance

6.1 To note and approve the current financial position on all accounts

Current financial position - Bank Reconciliation for Lloyds Treasurers account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 July 2020

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 20 August 2020

Balance per bank statement as at 31.07.2020

Treasurers Account

£
109,345.86

£
109,345.86

Less: unpresented cheques as at 31 July 2020

From Treasurers Account only

Cheque number	Details	Amount
753	Clive Murphy – Internal auditor	£295.75
758	SLCC annual membership	£161.00
759	Glasdon new bin in Treland area	£170.34
760	Nut tree July 2020	£90.00
-	Add credit from HM Land Registry for incorrect cheque	+£7.00

(£710.09)

Net bank balance as at 31 July 2020 **£108,635.77**

Balance per Clerks sheet as at 31 July 2020 **£108,635.77**

Current financial position - Bank Reconciliation for Lloyds Instant Savings account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 July 2020

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 20 August 2020

Balance	£	£
Instant Account	1.00	1.00

Less: unpresented cheques as at 31 July 2020

From Instant Account only

Cheque number	Details	Amount
No cheques		(£0.00)

Net bank balance as at 31 July 2020 **£1.00**

Balance per Clerks sheet as at 31 July 2020 **£1.00**

Current financial position - Bank Reconciliation for Nat West Community Current account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 July 2020

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 20 August 2020

Balance as at 31.07.2020	£	£
Current account	80,000.00	80,000.00

Less: unpresented cheques as at 31 July 2020

From current account only

Cheque number	Details	Amount
No cheques		(£0.00)

Net bank balance as at 31 July 2020 **£80,000.00**

Balance per Clerks sheet as at 31 July 2020 **£80,000.00**

The bank reconciliations and current bank statement for all accounts were distributed to all Councillors. Cllr Mackeen proposed these are all approved. This was seconded by Cllr Hodge. All were in favour.

6.2 To authorise payments on the income and expenditure schedule for this month

EXPENDITURE

Date	Details	Gross (£)	VAT (£)	Nett (£)	Cheque No (if applicable)
24.08.20	Clerk's August 2020 expenses £30.50	£30.50	£0.00	£30.50	761
14.08.20	Clerk's August 2020 salary plus processing fees	£953.33	£4.00	£957.33	D.D
20.08.20	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	£40.00	£0.00	£40.00	D.D
22.08.20	£11.00 Clerk's mobile phone	£9.17	£1.83	£11.00	D.D
18.08.20	Southern Electric – Tideford lighting £6.35	£6.05	0.30p	£6.35	D.D
24.08.20	BH Harper – grass cutting	£530.00	£106.00	£636.00	762
24.08.20	Cornwall Council legal fees for lease renewals May invoice 8100022522	£192.87	£37.97	£230.84	763
24.08.20	Cornwall Council legal fees for lease renewals June invoice 8100031248	£149.92	£29.98	£179.90	764
24.08.20	Cornwall Council legal fees for lease renewals July invoice 8100037081	£79.95	£15.99	£95.94	765
24.08.20	Nut Tree – August ed. Invoice no 6245	£90.00	£0.00	£90.00	766
24.08.20	WesternWeb – 2 year domain name renewal. Invoice 21901	£45.00	£9.00	£54.00	767
24.08.20	N Witton – LogMeIn virtual meeting renewal	£30.00	£6.00	£36.00	768

INCOME

Date	Details	Value
23.07.20	2020 LMP credit	£504.53
24.07.20	Burial tablet Hooper c/o E Pascoe & son	£90.00

The income and expenditure schedule was distributed to all councillors. It was proposed by Cllr Skelton to approve the schedule. This was seconded by Cllr Mackeen. Approved by all.

6.3 New SSE contract for a single street light in Heskyn View Tideford. Cllr Skelton proposed that the council agree to a new 2year contract with Southern Electric. Seconded by Cllr Barnes. Approved by all.

6.4 Requests for spending

6.4.1 Maintenance work in Treland area by B H Gardens £180.00+vat – to remove and dispose of broken wood edging in Treland park area– Proposed by Cllr Witton to accept. Seconded by Cllr Hodge. Agreed by all.

6.4.2 Domain renewal – 2 years £45.00 +vat – Agreed in item 6.2.

6.4.3 Defibrillator renewals – 4 existing defibrillators, 4year contract £4,800.00+VAT. Proposed by Cllr Mackeen to accept. Seconded by Cllr Skelton. All in favour.

6.4.4 Annual insurance renewal – Clerk to submit the risk presentation as read out at the meeting. Annual premium to be discussed at next meeting.

6.4.5 Cornwall Tree Consultancy quotation – new walkover tree inspection quotation to include the trees at the St Germans recreation field. Additional £82.35. Proposed to accept new quotation by Cllr Witton. Seconded by Cllr Barnes. Accepted by all.

6.4.6 St Germans recreation field grass cutting – appendix 10. The grass cutting quotation was discussed and it was agreed to wait for 2 months to see what grant money St Germans Charitable Trust will receive. Councillor Pipe emphasised the importance of the recreation ground as a community asset.

7. Burial ground

Two recent enquiries on the closed burial ground in St Germans and St Lukes in Tideford, all referred to the Diocese. Tablet request for existing grave received, but exclusive right of burial paperwork needs finalising. Clerk to action.

8. Matters arising from the previous minutes - no matters arising.

8.2 Highways – ongoing issues

8.2.1 Proposed footpath St Germans – Clerk to contact Highways for an update.

8.2.2 Polbathic road safety for pedestrians – Clerk and Cllr Foot in touch with Highways awaiting a reply.

8.3 Highways – new issues - nothing to report.

8.4 Playparks

8.4.1 St Germans – Cllr Witton did the last inspections. Cllr Elliott to do the next.

8.4.2 Tideford – Park unfortunately still remains closed.

8.5 Lease renewals with Port Eliot – still outstanding. Clerk to chase.

8.6 Nut Tree – Cllr Mackeen to do next entry.

8.7 Councillor Advocate Scheme – nominee(s) – It was proposed by Cllr Gomersall to nominate Cllr Chilton. Seconded by Cllr Skelton. Agreed by all.

9. Urgent Business raised by Ward members and admitted by the Chair

Meeting closed at 7.08pm.

Signed as a true record of the meeting.....

Chairperson

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Date