

**MINUTES OF THE MEETING OF ST GERMANS PARISH COUNCIL HELD ON MONDAY, 19<sup>th</sup> APRIL 2024  
AT THE RBL HALL, TIDEFORD AT 6.45PM**

**Present:**

**Tideford Ward:** None  
**St Germans Ward:** Councillors. N Witton, R Elliott, B Skelton.  
**Polbathic Ward:** Councillor. S Barnes.  
**Bethany Ward:** Councillors. P Pipe, P Chilton.

**Also attending:** Mrs J Hoskin (Parish Clerk)  
Cornwall Councillor K Ewert  
One member of the public

**Public Forum:** The Chairman opened the meeting and invited the member of the public to address the council, if he so wished. Mr Julian True, on behalf of the St Germans Recreation Field, requested a donation from the parish council towards the grass cutting for 2024. The grass was cut once a month between May and September.

Mr True reported on the use of the field. Trees donated from the Woodland Trust had now been planted. The May Fair was being held on Sunday, 26<sup>th</sup> May.

Mr True left the meeting at 7.50pm.

**1.. Apologies for absence** were received from Cllr A Hodge.

**2. Declarations of Interest relating to matters on the agenda.** Cllr Elliott declared an interest on agenda item 5 – planning application PA23/10372.

**3. To approve the minutes of the Parish Council meeting held on the 25<sup>th</sup> March 2024.** The minutes of the meeting held on the 25<sup>th</sup> March 2024 were approved and signed by the Chairman, proposed by Cllr Skelton seconded by Cllr Elliott and unanimously agreed by those who attended.

**4. Report from Cornwall Councillor, Cllr Kate Ewert.** Cllr Ewert along with Cllrs Witton and Hodge had met with a representative from Cormac at Church Road, Tideford to see if anything could be done to address residents' complaints about speed. A speed hump was deemed unsuitable but options for a vehicle activated speed sign were being pursued. Cllr Ewert also spoke about the 20mph consultation for St Germans starting on the 15<sup>th</sup> May 2024. Funding was available for a feasibility study for the A374 from Trerulefoot to Torpoint. Road structure repairs were being carried out and the section between Trerulefoot and Polbathic was to be resurfaced in the coming weeks.

It was noted that one speed hump was being removed at Crafhole, leaving the one by the shop. Cllr Ewert had received several emails about planning application PA24/01169 for the development of a new storage building and associated works at Broadacre, Trerulefoot and would call this application to the Cornwall Council planning committee if necessary.

Concerns had been raised about the traffic movements for the Port Eliot festivals being held this summer.

Cllr K Ewert left the meeting at 8.05pm

**5. Planning Applications – to discuss the following applications:**

- I. PA23/10372 Tyhanner, Old Road, Polbathic – Erection of a 2 bedroom holiday let lodge.**  
Cllr Elliott declared an interest and left the meeting for this application.  
Support, proposed by Cllr Skelton seconded by Cllr Witton and unanimously agreed.

**6. Cornwall Council Planning decisions and reports were noted.**

- a) **PA24/00995 Causeway Cottage, Fore Street, St Germans** – Roof covering and associated roof accessories replacement. Addition of secondary glazing to front elevation. **Approved with conditions.**
- b) **PA24/00784 1 Tiddy Close, St Germans** – Proposed extension to front of bungalow. **Approved with conditions.**
- c) **PA24/00946 1 The Cottages, Polbathic** – Removal of derelict garage and construction of new 2 storey dwelling. **Application withdrawn.**
- d) **PA24/01169 Broadacre Developments, Trerulefoot** – Development of a new storage building and associated parking and set down areas. **Awaiting a decision.**

**7. Planning Enforcement matters – to include Marae Barn, St Germans.** Councillors resolved to contact the Cornwall Council planning enforcement section about operations on the site at Marea Barn.

**8. Finance:**

- i. **To note and approve current financial position on all accounts.** The bank reconciliation was circulated by the Clerk and bank account balances confirmed by the Chairman.
- ii. **To approve and authorise the payment of accounts, as circulated.** It was proposed by Cllr Elliott, seconded by Cllr Skelton and unanimously agreed the accounts be paid subject to withholding the payment for room hire at Eliot Hall agreeing this should not be paid in advance.

Method	Payee	Details	Nett	Vat	Total
BACS	J Hoskin & HMRC	Salary & PAYE	945.33		945.33
BACS	Tamar Accounting	Monthly fee	20.00	4.00	24.00
Cheque	Tideford & St Germans RBL	Room hire 29.04.2024	50.00		50.00
Cheque	Tom Cox Tree Surgery	Cutting cemetery hedge	550.00	110.00	660.00
Cheque	BH Garden Services	Grass cutting	530.00	106.00	636.00
Direct debit	SSE	Tideford lighting March	14.00	0.70	14.70

- iii. **To consider renewing the subscription with South West Councils.** It was agreed to renew the subscription with South West Councils; but not to renew the annual membership with CALC. Proposed by Cllr Skelton, seconded by Cllr Elliott and unanimously agreed.

**9. Burial Ground – to receive an update on the burial ground.** Cllr Chilton reported the grass had been cut and she had met with the contractor on site. It was agreed to replace a post on the fencing around the cremated remains plots. The Clerk and Cllr Chilton notified the council they were waiting for the required paperwork prior to the internment of cremated remains into a pre-purchased plot.

**10. Nut Tree – report for the next parish magazine. Distribution of magazine.** The Chairman reported on the new editor and problems experienced with email addresses. The shop in St Germans were not able to provide a collection box for magazine. It was suggested that contact be made with the distributors of the St Germans Post to see if they could assist.

**11. Parish Council Vacancies – response to the advertised vacancies for the following parish wards:- Tideford (2) Polbathic (1) St Germans (1) and co-option.** No applications received.

**12. Church Road, Tideford – report from Cllr Witton.** Also reported under Item 4 of this meeting. Cllr Witton was awaiting costs from Cormac for a flashing speed sign. This could not be solar powered owing to the trees.

**13. Playparks o to identify and approve any matters requiring attention.**

- i. **St Germans** – Cllr Elliott reported no matters requiring attention. Cllr Skelton offered to look at the trees on the boundary hedge.
  
- ii. **Tideford** – Cllr Skelton reported the grass needed to be cut. There were no issues with the equipment. Having received a quote for renewing the gates, it was proposed by Cllr Witton seconded by Cllr Skelton and unanimously agreed to re-use the entrance gate, purchase a new gate, new posts and make good the section of fence for the cost of £275.00 plus Vat. The council also agreed to reduce the bay tree on the right of the entrance at the cost of £120.00 plus Vat. Proposed by Cllr Witton, seconded by Cllr Barnes. Cllr Witton proposed the cost of £80.00 plus Vat be accepted to trim back the inside of the boundary / car park hedge and small section of hedge beyond the toddler area. This was seconded by Cllr Skelton and unanimously agreed.

**14. Parish Council reports – Safe A38 Cllr Hodge.** No report. Cllr Hodge was unable to attend this meeting.

**15. Matters arising from previous decisions, and any urgent matters (which cannot be voted on) at the discretion of the Chair.**

**Polbathic Car Park** – It was agreed to ask the contractor to weed spray areas of the car park where required. Proposed Cllr Witton, seconded by Cllr Elliott and unanimously agreed.

**16. Correspondence – to be noted.**

**17. Port Eliot Estate – to confirm a date for Councillors to hold an informal meeting with Savills to discuss current matters and forthcoming events.** The Clerk reported a meeting had been arranged for Friday 18<sup>th</sup> May 2024 at 3.00pm with the new Estate Manager.

**18. Parish Council Policies – review dates.** The Clerk had reviewed the schedule for policy reviews and it was agreed to take one at a time, as required. New financial regulations had now been issued and these will be circulated for consideration at the next meeting.

**19. Date of the next meeting.** The next meeting will be held on Monday, 27 May 2024 at Polbathic Hall.

**20. To close the meeting.** There being no further business the meeting closed at 8.20pm.

Dated. 27 May 2024

Signed