

ST GERMAN'S PARISH COUNCIL

MINUTES OF THE ANNUAL COUNCIL MEETING OF ST GERMAN'S PARISH COUNCIL HELD ON MONDAY, 27 MAY 2024 AT THE POLBATHIC HALL AT 6.30PM

Present:

Tideford Ward:

St Germans Ward: Cllrs. N Witton, R. Elliott, B Skelton.

Polbathic Ward: Cllr S. Barnes

Bethany Ward: Cllrs P. Pipe, P Chilton.

Also attending:

Mrs J Hoskin (Parish Clerk)

Mr J True (St Germans Charitable Trust)

One member of the public

Cllr Pipe opened the meeting and invited the members of the public to address the council if they so wished. The applicant for planning application PA24/02992 outlined the history of the site and the changes made to this new application (agenda item 7a). The gentleman left the meeting at 6.35pm

Mr Julian True on behalf of the St Germans Charitable Trust had submitted a grant application to the parish council requesting money to support the grass cutting costs at the recreation field (agenda item 10iii)

Mr True also expressed an interest in the parish council vacancies.

Cllr Pipe and Cllr Barnes had attended the May Tree Fayre at the recreation field.

Mr True left the meeting at 6.42pm.

1.. Election of Chairman and signing of the Chairmans Declaration of Acceptance of Office.

It was proposed by Cllr Skelton, seconded by Cllr Elliott and unanimously agreed that Cllr Pipe be elected as Chairman for the forthcoming year. Cllr Pipe accepted.

2. Election of Vice-Chairman. It was proposed by Cllr Elliott, seconded by Cllr Chilton and unanimously agreed Cllr Hodge be elected as Vice Chairman. Cllr Hodge accepted.

3. Apologies for absence were received from Cornwall Councillor K Ewert.

4. Declarations of interest relating to matters on the agenda. None declared at this stage of the meeting.

5. To approve minutes of the Annual Parish Meeting held on the 29 April 2024. The minutes of the Annual Parish Meeting held on the 29 April 2024 were approved and signed by the Chairman. Proposed by Cllr Barnes, seconded by Cllr Chilton and agreed by those who attended. Cllr Hodge abstained.

To approve the minutes of the Parish Council Meeting held on Monday, 29 April 2024. The minutes of the Parish Council Meeting held on the 29 April 2024 were approved and signed by the Chairman. Proposed by Cllr Barnes, seconded by Cllr Chilton and agreed by those who attended. Cllr Hodge abstained.

6. Report from Cornwall Councillor Kate Ewert. No report for this meeting – to be circulated to Councillors

7. Planning applications –to discuss and vote whether or not to approve:-

- a) **PA24/02992 - 4 Cuddenbeake Terrace, Quay Road, St Germans** – Revised householder planning application for 1 off-road parking space (following refused application PA23/00119). **Support**, Proposed by Cllr Witton, seconded by Cllr Barnes and unanimously agreed.

8. Cornwall Council Planning decisions and reports to be noted:

- a) **PA23/10372 Tyhanner, Old Road, Polbathic** – Erection of a 2 bedroom holiday let lodge. **Awaiting a decision.**
- b) **PA24/01169 Broadacre Developments, Trerulefoot** – Development of a new storage building and associated parking and set down areas. **Awaiting a decision.**

9. Planning Enforcement matters. An enquiry had been submitted to the Cornwall Council planning enforcement team to clarify developments at Marea Barn in relation to planning approvals.

10. Finance

i) to note and approve current financial position on all accounts. The bank reconciliation was circulated by the Clerk and bank account balances confirmed by the Chairman.

ii) to approve and authorise the payment of accounts, as circulated. It was proposed by Cllr Hodge, seconded by Cllr Barnes and unanimously agreed the accounts be paid.

BACS	Clerk & HMRC	Salary & PAYE	1051.79		1051.79
BACS	Tamar Accounting	Monthly fee	20.00	4.00	24.00
Cheque	Parish Magazine Printing	Nut Tree May 2024	184.16		184.16
Cheque	Tom Cox Tree Surgery	Cutting cemetery hedge reissue April payment	550.00	110.00	660.00
Cheque	BH Garden Services	Grass cutting etc	1655.00	331.00	1986.00
Cheque	South West Councils	Annual membership	499.00	99.80	598.80
Cheque	St Germans Eliot Hall	Room hire March 24	23.00		23.00
Direct debit	SSE	Tideford lighting Apr 24	16.86	3.37	20.23

iii) to consider and approve a grant to the St Germans recreation field towards grass cutting costs. It was proposed by Cllr Skelton, seconded by Cllr Barnes and unanimously agreed £600.00 be given towards the grass cutting costs should the costs for the contractor chosen by the St Germans Recreation Trust be compatible with the parish councils contractor.

11. Burial Ground – to receive an update on the burial ground. The Clerk and Cllr Chilton gave an update on the burial ground, they reported on the problems with a recent memorial tablet; and were awaiting documents for the interment of cremated remains. The contractor had been reminded to repair the fence and wood stain the timber areas. It was noted that topsoil had gone missing from the stock pile in the cemetery. Work would continue to lower the level of the grass to establish if memorials needed to be raised. The contractor will be asked to collect the grass.

12. Nut Tree – report for the next parish magazine. Distribution of magazine. Cllr Pipe offered to write the next report. Subjects for the report were suggested.

It seemed the distribution of the magazine in St Germans had now been resolved.

13. Parish Council Vacancies – response to the advertised vacancies for the following parish wards - Tideford (2) and Polbathic (1) St Germans (1) and co-option. The vacancies were ongoing and will continue to be advertised. The Clerk will contact Mr True following his expression of interest earlier in tonight's meeting.

14. Church Road, Tideford – update from Cllr Witton. Cllr Witton reported on the visual assessment carried out by Cormac along Church Road. Following a discussion, it was agreed that a 20mph speed was not the best solution and the parked vehicles already acted as traffic calming. This was a matter for the highways department to address and beyond the remit of the parish council.

It was noted that Cllr Ewert had received a letter from a local resident concerning the Bridge Road junction by the butcher's shop.

15. Consultation on the 20mph limit for St Germans – response on the consultation. It was agreed that Cllr Witton drafts a response to Cornwall Council. Public notices had been displayed advising of the consultation period.

16. Parish Council Policies – new Financial Regulations. It was agreed that a meeting of the F & GP Committee be arranged review policies and other matter specific to this committee. Committee members were Cllrs. Witton, Elliott and Skelton.

The following committees were confirmed.

Staffing - Cllrs. Pipe, Witton, Barnes and Hodge.

Burial Ground – Cllrs. Chilton, Elliott and Barnes.

17. Playparks :- to identify and approve any matters requiring attention.

i) **St Germans** – Cllr Witton had nothing to report and offered to continue with the inspections until the next meeting.

ii) **Tideford** – Cllr Skelton reported the grass needed cutting. The work agreed at the last meeting had not been done. Cllr Hodge offered to carry out the next inspections.

18. Parish Councillor reports

i) **Safe 38:** - Cllr Hodge reported on the AGM held on the 15 May 2024. All officers had been re-elected. Opportunities were being sought to raise funds and refresh the campaign. Local elections candidates and the Police & Crime Commissioner would also be lobbied. Two roundabouts were to be installed at Stoketon Cross once the Treledan Homes development was complete.

A decision was awaited on the review of the Tamar bridge tolls.

A passenger boat from Saltash to the Royal William Yard in Plymouth was being considered.

ii) **Port Eliot Estate – feedback from the meeting held on the 18 May 2024.** Cllrs. Barnes, Witton, Pipe attend the meeting along with Cllr K Ewert. The group met with the new Port Eliot estate manager to discuss matters relating to the estate and the three / four large events planned for 2024.

19. Defibrillator replacement. It was proposed by Cllr Barnes, seconded by Cllr Hodge and unanimously agreed to ask Duchy Defibrillators to take over the maintenance of the four parish defibrillators should the SW Ambulance Trust be unable to carry on this work.

20. Matters arising from previous decisions, and any urgent matters (which cannot be voted on) at the discretion of the chair. Items for the next agenda. No matters reported.

21. Correspondence – to be noted. To consider an email about improving the safety of lithium batteries (used in e-bikes and scooters) and their disposal. Noted. It was agreed the parish council would not be involved in the disposal of lithium batteries.

23. Date of next Parish Council meeting – the next meeting will be held on Monday 24 June 2024 at The Eliot Hall, St Germans.

24. To close the meeting. There being no further business the meeting closed at 8.15pm.

Dated. 24 June 2024

Signed.